

Mike Medsker
Cass County Recorder of Deeds
Old Historical Courthouse on the Square

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Re: Updating Occasional User Account

To: Whom It May Concern

Just a reminder to keep your employee list current for the Occasional User website account you opened with the Cass County Recorder's office. Be sure to delete the names of persons no longer employed by your Company and add any new employees. Use a separate form for different office locations.

As always, each employee shall have his/her own User ID and Password to access Subscriber account.

Subscriber Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Last Name	First Name	User ID	Password
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Thank you for your cooperation.
Mike Medsker
Cass County Recorder of Deeds