

2021 MILEAGE / REIMBURSEMENT

Employee: **Date:**

Account # - - -

All mileage will be based on starting at Harrisonville to destination for the use of employee's personal auto for County use. A flat # of miles will be used to reimburse employees per trip. Mileage for the following cities from Harrisonville will be used as follows:

Jefferson City, MO – 138 miles one way
Columbia, MO – 135 miles one way
St. Louis, MO – 257 miles one way
Kansas City, MO – 37 miles one way

Tan Tar A – 127 miles one way
Springfield, MO – 130 miles one way
Branson, MO – 174 miles one way
Independence, MO – 40 miles one way

Date	Round Trip	Travel Description Purpose of Trip	Miles	\$0.58 per Mileage Allowance	\$50.00 per day Meal's Allowance (attach receipts)	Breakfast \$13.00 Lunch \$14.00 Dinner \$23.00 Misc
<input style="width: 60px; height: 20px;" type="text"/>	To	<input style="width: 250px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>
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SUBTOTAL			<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>	<input style="width: 60px; height: 20px;" type="text"/>
					TOTAL	<input style="width: 60px; height: 20px;" type="text"/>

I affirm that the preceding claim is correct and just, that the expense was necessary to the public business of the county, that payment has been made from personal funds or advances and that I have not been reimbursed therefore, and I have not received and will not receive from any source whatever, any payment or any part thereof as provided by law.

Employee: **Approved:** **Commissioner:**